

PRO SE OFFICE

UNITED STATES DISTRICT COURT

SOUTHERN DISTRICT OF NEW YORK

DANIEL PATRICK MOYNIHAN UNITED STATES COURTHOUSE
500 PEARL STREET, ROOM 230
NEW YORK, NEW YORK 10007

Ruby J. Krajick

CLERK OF COURT

May 17, 2013

Re: Crystal Cox vs David Carr, etal., 1:13-cv-3257 (U/A)

Dear Litigant:

Please be advised that your papers were received by the *Pro Se* Office on 5/14/2013.

Your case number is 1:13-cv-3257 (U/A). Please do not submit any additional documents in the above referenced matter, until a Judge has been assigned to your case.

If you have any questions, you may contact the *Pro Se* Office by letter or by telephone during our normal business hours, 8:30 a.m. - 5:00 p.m., Monday - Friday (except federal holidays) at (212) 805-0175. Please note that we cannot accept collect calls.

Sincerely,

C. DeCasseres

Finance Unit
(212) 805-0632

IMPORTANT NOTE:

YOU MUST IMMEDIATELY NOTIFY THE COURT OF ANY CHANGE OF ADDRESS BY SUBMITTING A LETTER TO THE *PRO SE* OFFICE OR YOU MAY RISK DISMISSAL OF YOUR CASE.